



## **Overview of the Citizens' Oversight Committee and Application Form**

In November 2000, the voters of the State of California approved an amendment to the California Constitution (Proposition 39) lowering the voter approval requirement from 2/3rds to 55% for school districts that provide voters a specific list of projects, a committee of appointed citizens to oversee the expenditure of funds and an annual performance audit and financial audit of the bond funds and bond projects. Proposition 39 provides that the Citizens' Oversight shall have at least seven (7) members who shall serve up to two (2) terms of two (2) years each. Initially, 3 members will be appointed to one-year terms and 4 members will be appointed to two-year terms. All appointees, regardless of the original term of appointment, are limited to a second term not to exceed two years.

### **Purpose**

**Because the District elected to pursue a bond election under the provisions of Proposition 39, State law requires the District to establish a Citizens' Oversight Committee appointed by the District's Governing Board. The Committee purposes are:**

- To review all projects and expenditures approved by the voters.
- To provide proper oversight and accountability to ensure that Measure J funds are used as they were intended.
- To report to members of the community on the progress of Measure J projects.

In addition to the purposes required by Proposition 39, the District's governing board has identified the additional purposes for the Committee:

- **Community Engagement.** The Committee shall review the community engagement activities stipulated by the Measure J bond language.
- **Relationship with City/Schools Committee.** The Committee shall provide a monthly update on COC activities to the City/Schools Committee and shall make recommendations to the City/Schools Committee as needed to move the Measure J bond project work forward.

### **Duties**

Duties of the Committee will include:

- Ensure Bond funds are spent only on projects listed in the Bond Project List and that no funds are used for administrator salaries or general operating expenses.
- Monitor progress of Bond projects.
- Receive and review copies of the annual performance and financial audits of Bond projects as required by California State law (Proposition 39).
- Provide information to the public on the progress of Bond projects and expenditures of Bond funds.

## Committee Membership Designation

State law requires that representatives of designated special interest organizations, if any, fill certain positions on the Citizens' Oversight Committee. Please indicate the Committee designation(s) for which you are qualified:

- Active Member of a business organization; Company Name: \_\_\_\_\_  
(e.g. Chamber of Commerce)
- Active Member of a senior citizen group; Group Name: \_\_\_\_\_
- Active Member of a bona fide taxpayer organization; Organization Name: \_\_\_\_\_
- At-Large Member of the public (must be an Emeryville resident, or work in Emeryville, or have a child attending EUSD): \_\_\_\_\_
- Parent with child(ren) currently enrolled in the District: \_\_\_\_\_
- Active parent member of a District support organization; Org. Name: \_\_\_\_\_  
(e.g. A District Advisory Council, PTO, etc. with child(ren) currently enrolled in the District)

In addition to the above designations, the Board of Trustees of the Emery Unified School District has identified the following additional Committee member designations for membership on the Citizen's Oversight Committee. Please indicate the Committee designation(s) for which you are qualified:

- \_\_\_ Parent member of the Anna Yates PTO
- \_\_\_ Parent member of the Emery Secondary School PTO
- \_\_\_ Active Member of a recognized arts organization
- \_\_\_ Have experience w/facilities management/development.
- \_\_\_ Have education/community services/recreation experience
- \_\_\_ Student alumnus/alumna of the school district
- \_\_\_ Student currently enrolled in the Emery Unified School District

### General Information

Applicant Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Telephone #: \_\_\_\_\_ E-mail \_\_\_\_\_

### Employee Information

Name of Applicant's Employer: \_\_\_\_\_

Work Address: \_\_\_\_\_

Work Telephone #: \_\_\_\_\_ E-mail \_\_\_\_\_

**Educational Background** *(Response Optional)*

(e.g. college and/or university, degree/major, vocational and/or other training, certificates, technical training, etc.)

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**Additional Information**

Are you now or have you ever been employed by the District? Yes      No

If yes, please explain:

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Describe your community service background including participation and membership in local civic organizations. Also specifically describe your experiences relating to educational and recreational services participation. *(Please attach an additional page if needed for this response (resume is desired but not required).)*

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Describe your professional skills and training in finance, facilities, and/or construction or other relevant experience, including participation in professional organizations. *(Please attach an additional page if needed for this response (resume is desired but not required).)*

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**Please answer the following questions**

1. How long have you lived, worked, or attended school within the boundaries of the District? \_\_\_years\_\_\_months

2. Have you or your children ever attended EUSD schools? Yes      No

Comments: \_\_\_\_\_

3. Do you have or have you had any other relatives or close friends who have attended EUSD schools? Yes      No

Comments: \_\_\_\_\_

4. Do you know of any reason, such as a potential conflict of interest (real estate, business, litigation, etc.), which would adversely affect your ability to impartially serve on the Citizens' Oversight Committee? Yes      No

Comments: \_\_\_\_\_

5. Is there any reason why you will not be able to complete a two-year term on the Committee?

Yes      No

6. Explain why you would like to be appointed to this committee.

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**Certification of Applicant**

I certify that answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Completed applications must be received by the Office of the Superintendent, Emery Unified School District, 4727 San Pablo Avenue, Emeryville, CA 94608, or faxed to 510 601-4913. For more information or if you have any questions, please contact the Superintendent's Office at the District at (510) 601-4906.